



BOROUGH OF TARENTUM

OFFICE OF THE BOROUGH MANAGER
318 E. SECOND AVENUE
TARENTUM, PENNSYLVANIA 15084

October 24, 2024

Subject: Request for Cost-Sharing Agreement for Legal and Subject Matter Expert Counsel on EMS Authority Formation

Dear [Council President/Board Chair],

I am writing on behalf of the EMS Authority Steering Committee, which has been diligently exploring the formation of an ambulance authority to enhance emergency medical services across our region. As we move into the next phase of this process, the engagement of legal counsel and subject matter experts is crucial to ensure that the authority's formation is legally sound and operationally effective.

To proceed, we are requesting that the legal and expert guidance costs be shared among the four participating municipalities based on each municipality's population size. The total estimated cost is capped at \$32,500. Below is the breakdown of costs for each municipality:

- Brackenridge (Population: 3,240): \$5,473.26
- East Deer (Population: 1,490): \$2,517.02
- Harrison (Population: 10,157): \$17,157.99
- Tarentum (Population: 4,352): \$7,351.73

This amount covers approximately 50 hours of work from legal and expert counsel. If further guidance is required beyond the initial 50 hours, the steering committee will submit a specific request for additional funding. This request, if necessary will include a detailed explanation of the necessity and documentation of progress made and outcomes achieved during the initial 50-hour period.

We also plan to pursue any available grants to help offset these costs. However, since grant funding cannot be guaranteed, a cost-sharing agreement between the municipalities is necessary to ensure we can move forward without delay.

We appreciate your time and attention to this matter and look forward to your approval. Should you have any questions or need additional information, please do not hesitate to contact me.

Thank you for your continued support and partnership.

Sincerely,

Dwight Boddorf,
Tarentum Borough Manager,
Ambulance Authority Steering Committee Chair

CC: Brackenridge Representatives: Tim Connelly, Denise Tocco
Citizen Representatives: Jim Erb, Alan Fisher
East Deer Representatives: Tony Taliani, Rick Stoneburner
Eureka Representatives: Dave Webb, Susan Clark

Harrison Representatives: Jamie Nee, Amy Rockwell
Tarentum Representatives: Scott Dadowski