



# BOROUGH OF TARENTUM

OFFICE OF BUILDING AND ZONING  
 318 E. SECOND AVENUE  
 TARENTUM, PENNSYLVANIA 15084  
 724.224.1818

Apply online at:  
[tarentumboro.com/permitting](http://tarentumboro.com/permitting)

## BUILDING PERMIT CHECKLIST & INFORMATION

The checklist below incorporates the necessary requirements for completion and submission of a building permit. Please note, residential building projects which are not new construction do not need drawings from a design professional, but the drawings must be detailed in the type, size and spacing of components. Free hand drawings will only be accepted if they are clear, precise and contain sufficient detail.

<b>Residential Permits are required for:</b>	<b>Residential permits are <u>not</u> required for:</b>
1. New dwellings and new additions 2. New accessory structures over 1000 square feet 3. New porches, decks, or new attached structures 4. Retaining walls over 48" 5. All pools, saunas or hot tubs over 24" in height 6. Replacement of any item listed above 7. Any structural work including joists, walls, rafters, posts, beams, footers, trusses 8. Adding roofs, walls, new egress doors, floor joists 9. Changing heating from gas to electric/electric to gas 10. Adding solar panels	1. Replacement of siding 2. Shingles 3. Floor boards 4. Drywall 5. Replacing windows/doors of the same size 6. Adding insulation 7. Painting 8. Common electrical work 9. Common plumbing work 10. Gutters and downspouts

<b>Commercial Permits are required for:</b>	<b>Commercial Permits are <u>not</u> required for:</b>
1. All new buildings and structures 2. All structural, electrical, plumbing, roofing, fire and HVAC work 3. All pools 4. Any wall over 48" 5. Other items such as pavilions, decks, porches, storage units, stairways, and signs 6. Changing the use of a building or structure	1. Replacing existing doors and windows 2. Replacing existing bathroom fixtures 3. Painting 4. Siding 5. Flooring 6. Drywall/Plaster repair 7. Minor plumbing 8. Electrical repairs

<b>Zoning permits may be required for:</b>	<b>Reminders:</b>
1. Sheds 2. Garages 3. Pools 4. Fences 5. Walls 6. Gazebos 7. New structures 8. Driveways 9. Signs 10. Carports	PA One Call: Dial 811 before you dig. No work is permitted until your building permit is approved No occupancy without an approved Occupancy Permit. All buildings must have a street address provided. All lots must have a lot number provided.



# BOROUGH OF TARENTUM

## BUILDING PERMIT CHECKLIST & INFORMATION

### **RESIDENTIAL – Additions, Improvements or Modifications**

(Decks, Pools, Garage, Shed, Carport, Chimneys, Change of egress, Change in roof design, Change of structure)

#### **Building Permit Process:**

1. Fill out Building Permit Application and all other pertinent applications.
2. One copy of drawings
3. Copy of Zoning Application or Permit, if applicable.
4. Proof of insurance and worker’s comp coverage from contractor and sub-contractors.

### **Commercial and New Residential Construction**

#### **Building Permit Process:**

1. Fill out Building Permit Application and all other pertinent applications.  
i.e. Electrical, Mechanical, HVAC. Plumbing permits are required through Allegheny County:  
3091 Penn Avenue, Building #5  
Pittsburgh, PA 15224  
412.578.8171
2. Three (3) full sets of drawings stamped by a design professional.
3. Survey or plat plan showing lot lines, streets, alleys, rights-of-way, utilities, existing structures.
4. Copy of Zoning Application or Permit, if applicable.
5. Proof of insurance and worker’s comp coverage from contractor and sub-contractors.

### **Building Inspections**

Inspections require a 48-hour notice. Please call 724-224-1818 between 8:00 a.m. and 4:00 p.m. to reach the Building Code Official.

1. Pre-pour footer inspection
2. Foundation inspection with anchored, treated sill plate and beams in place.
3. Inspection for framing, electric, HVAC, and plumbing must have an open wall and no insulation.
4. Under slab and drainage
5. Storm water and sewage inspection, if required
6. Insulation Inspection
7. Blower door and duct work test required for all new structures
8. Completed final inspection.
9. All documents, inspections, and corrections must be completed prior to issuance of Occupancy Permit.

#### **Contact Information:**

Building Code Official  
318 E 2nd Avenue  
Tarentum, PA 15084  
724-224-1818 x115

#### **Additional Contact Information:**

Clyde Volk  
MDIA  
Mon to Fri – 7:00 am to 8:30 am  
800.323.6342