BOROUGH OF TARENTUM



Allegheny County, Pennsylvania

RESOLUTION #19-03



RESOLUTION OF THE BOROUGH OF TARENTUM, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA AUTHORIZING THE DESTRUCTION OF SPECIFIC RECORDS PURSUANT TO THE MUNICIPAL RECORDS ACT.

WHEREAS, the Borough of Tarentum, County of Allegheny, Commonwealth of Pennsylvania, desires to dispose of specific non-permanent records pursuant to Title 53, Section 1381 of the Municipal Records Act; and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Tarentum, County of Allegheny, Commonwealth of Pennsylvania, in accordance with the above cited Municipal Records Act, here by authorizes the disposition of the following public records:

Tarentum Borough Finance Office

Accounts Receivable, 2007, 2 cubic feet (FN-3: 7 Years)

Accounts Receivable, 2008, 2 cubic feet

Accounts Receivable, 2010, 2 cubic feet

Bank Deposit Receipts, 2003, 2 cubic feet (FN-13: 7 Years)

Bank Deposit Receipts, 2008, 2 cubic feet

Bank Deposit Receipts, 2009, 2 cubic feet

Bank Deposit Receipts, 2010, 2 cubic feet

Bank Deposit Receipts, 2011, 4 cubic feet

Bank Statements, 2009, 2 cubic feet (FN-9: 7 Years)

Bank Statements, 2010, 2 cubic feet

Bank Statements, 2011, 2 cubic feet

Distribution Checks, 2008, 2 cubic feet (FN-2: 7 Years)

Distribution Checks, 2010, 2 cubic feet

Local Service Tax Receipts, 2008, 2 cubic feet (TA-6: 7 Years)

Local Service Tax Receipts, 2009, 2 cubic feet

Payroll and Distribution Checks, 2007, 4 cubic feet (PL-6: 7 Years)

Payroll and Distribution Checks, 2008, 8 cubic feet

Payroll and Distribution Checks, 2009, 4 cubic feet

Payroll and Distribution Checks, 2011, 4 cubic feet

Time and Expense Sheets, 2010, 2 cubic feet (PL-14: 3 years)

Time Sheets, 2013, 2 cubic feet



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Vendor Expenses A-D, 2006, 2 cubic feet (FN-18: 7 Years)

Vendor Expenses E-K, 2006, 2 cubic feet

Vendor Expenses L-S, 2006, 2 cubic feet

Vendor Expenses T-V, 2006, 2 cubic feet

Vendor Expenses A-E, 2007, 2 cubic feet

Vendor Expenses F-Mi, 2007, 2 cubic feet

Vendor Expenses T-Z, 2007, 2 cubic feet

Vendor Expenses F-P, 2008, 2 cubic feet

Vendor Expenses A-E, 2008, 2 cubic feet

Vendor Expenses F-P, 2008, 2 cubic feet

Vendor Expenses, A-D, 2010, 2 cubic feet

Vendor Expenses E-O, 2010, 2 cubic feet

Vendor Expenses P-Z, 2010, 2 cubic feet Vendor Expenses A-D, 2011, 2 cubic feet

Vendor Expenses E-O, 2011, 2 cubic feet

RESOLVED and ENACTED this 7th day of February, 2019.

ATTEST:

BOROUGH OF TARENTUM

Michael L. Nestico, Borough Manager

Erika Josefoski, President of

EXAMINED AND APPROVED by me this 7th day of February, 2019.

I, the undersigned, duly qualified Secretary of the Borough of Tarentum, Allegheny County, Pennsylvania, hereby certify that the foregoing Resolution #19-03 is a true and correct copy duly ratified and adopted by a majority vote of the Borough of Tarentum to occur at a regular meeting held on February 7, 2019 and said Resolution shall be recorded in the Minutes of the Borough of Tarentum and remains in effect as of this date.

IN WITNESS WHEREOF, I affix my hand and attach the seal of the Borough of Tarentum, this 7th day of February, 2019.

Michael L. Nestico, Borough Manager