



# BOROUGH OF TARENTUM

REGULAR MEETING

Council Chambers

Thursday, May 3, 2018 – 6:00 p.m.

Meeting Minutes



<u>ORDER:</u>	<b>The meeting was called to order at 6:00 p.m. by Council President Erika Josefoski.</b>		
<u>PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG.</u>			
<u>ROLL CALL:</u>	The following members were present: Ms. Carrie Fox, Ms. Rhonda Dzuga, Mr. Scott Dadowski, Ms. Erika Josefoski, Ms. Lou Ann Homa, and Mr. Tim Cornuet, Mayor Eric Carter. Absent with cause: Mr. Adam Blythe		
<u>ALSO PRESENT:</u>	<b>DEPARTMENT</b>	<b>NAME</b>	<b>PRESENT:</b>
	BOROUGH MANAGER	MICHAEL L. NESTICO	X
	BOROUGH SOLICITOR	DAVID A. REGOLI	X
	POLICE CHIEF	WILLIAM S. VAKULICK	AWC
	CODE ENFORCEMENT OFFICER	CHRIS FABEC	X
<u>EXCEPTIONS TO OPEN MEETINGS:</u>	May 1, 2018 at 7:35 p.m. for litigation and personnel matters.		
<u>AGENDA:</u>	Motion by Mr. Cornuet, second by Ms. Fox to accept the agenda as presented. The motion carried unanimously.		
<u>MINUTES:</u>	Motion by Ms. Fox, second by Mr. Dadowski to accept the minutes of the April 5, 2018 Regular Council Meeting. The motion carried unanimously.		
<u>CITIZENS:</u>	<p>Ms. Gina Landa, 923 Porter Street, questioned details of the vacant property ordinance, specifically whether there are provisions for waiving the registration fee for properties which may be vacant for an indeterminate amount of time, such as those where the owner dies intestate. The Borough Manager responded that there are two mechanisms through the Ordinance to allow for a waiver of registration fees.</p> <p>Mr. Bill Mayhugh, 347 W. 11th Avenue, questioned the whether the Borough would be relocating the water line/fire hydrant located near his property. He was informed by the Manager that the Borough would look in to the matter and he would receive an update from the manager sometime after the inquiry.</p>		
<u>COMMUNICATIONS:</u>	<ol style="list-style-type: none"> <li>1. Letter requesting appointment to Planning Commission – Rosemary Martin</li> <li>2. Letter requesting appointment to Planning Commission – Tim Rapp</li> </ol>		
<u>COMMITTEE REPORTS:</u>	<ol style="list-style-type: none"> <li>A. President’s Report – Attended first meeting of the Code Enforcement Committee with Councilmembers Cornuet and Homa, Borough Manager. Attended the Recreation Board meet and greet with other members of the Borough administration. Attended the PA Municipal League meeting in New Kensington with Councilwoman Fox, Solicitor Regoli and Borough Manager.</li> <li>B. Mayor’s Report – Provided a police department report on arrests, activity and citations.</li> <li>C. Chief’s Report – N/A</li> <li>D. Solicitor’s Report – N/A</li> <li>E. Engineer’s Report – N/A</li> <li>F. Manager’s Report – Update regarding community events.</li> </ol>		



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	<p>G. Administration, Employee Relations, and Finance Committee – N/A</p> <p>H. Water – N/A</p> <p>I. Electric – Report that PA House Bill #2030 passed on April 17, 2018 regarding manufacture and supply of electricity. This Bill relates more specifically to Ellwood City, PA.</p> <p>J. Streets and Sanitary Sewers – N/A</p> <p>K. Public Safety and Civil Service – Mr. Cornuet indicated that the reports for each of the fire companies will be posted online. They can be found on the Borough website.</p> <p>L. Parks and Recreation – Ms. Homa gave an update about the Recreation Board meet and greet event on April 24, 2018. Rec board summer concert schedule is complete and will be posted on Borough calendar. Block house sign is being refurbished.</p> <p>M. Property and Zoning, Library, and Health – N/A. Code officer report provided for April 2018 and details provided on enforcement statistics.</p> <p>N. AVN COG – Ms. Fox detailed that last meeting was April 25, 2018. COG board approved the Borough GEDF grant application for Dreshar Stadium. The next meeting will be held on May 23, 2018.</p> <p>O. KOZ – N/A</p> <p>P. Redevelopment and Revitalization – N/A</p>
<u>BILLS:</u>	<p>Motion by Ms. Fox, second by Mr. Cornuet to pay bills for the month of April. The motion carried unanimously.</p>
<u>NEW BUSINESS:</u>	<p>1. Motion by Ms. Homa, second by Ms. Fox to adopt Ordinance #18-01:</p> <p>ORDINANCE OF THE BOROUGH OF TARENTUM, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, PROHIBITING THE MISAPPROPRIATION OF SERVICES, BOTH PUBLIC AND PRIVATE, AND PROVIDING PENALTIES THEREFOR. The motion carried unanimously.</p> <p>2. Motion by Ms. Josefoski, second by Ms. Dzugan to adopt Ordinance #18-02:</p> <p>ORDINANCE OF THE BOROUGH OF TARENTUM, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, REGULATING STREET OPENINGS, EXCAVATIONS AND PAVEMENT CUTS, ESTABLISHING THE NECESSITY OF PROCURING A PERMIT BEFORE EXCAVATION, PRESCRIBING THE METHOD AND MANNER OF REFILING SUCH EXCAVATION AND RESTORING THE PAVEMENT THEREUPON, PROVIDING FOR THE INSPECTION OF ALL WORK, PRESCRIBING THE CHARGES TO BE MADE FOR PERMITS AND THE REQUIREMENTS FOR THEIR ISSUANCE, PROVIDING PENALTIES FOR THE VIOLATION</p>



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The motion carried unanimously.

3. Motion by Mr. Cornuet, second by Mr. Dadowski to authorize the Borough Manager to advertise Ordinance #18-03:

ORDINANCE OF THE BOROUGH OF TARENTUM, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ESTABLISHING REGULATIONS APPLICABLE TO VACANT RESIDENTIAL, INDUSTRIAL AND COMMERCIAL STRUCTURES IN ADDITION TO THE PROVISIONS SET FORTH IN THE INTERNATIONAL PROPERTY MAINTENANCE CODE.

The motion carried unanimously.

4. Motion by Ms. Fox, second by Ms. Josefowski to adopt the Tarentum Borough Organizational Chart. The motion carried unanimously.
5. Motion by Ms. Fox, second by Ms. Homa to adopt the Tarentum Borough Employee Handbook. The motion carried unanimously.
6. Motion by Ms. Fox, second by Ms. Homa to adopt policy manual Chapter 7 – Travel Expenses. The motion carried unanimously.
7. Motion by Ms. Fox, second by Mr. Cornuet to authorize the Borough Engineer to prepare bid specifications on the 2018 Tarentum Borough paving project and direct the Borough Manager to advertise said project. The motion carried unanimously.
8. Motion by Ms. Josefowski, second by Ms. Dzugan to accept the proposal from Ron Gillette, Inc. in the amount of \$5,000 for repairs to the East 7<sup>th</sup> Avenue sewer line. The motion carried unanimously.
9. Motion by Ms. Fox, second by Mr. Dadowski to approve the agreement between Tarentum Borough and the Pennsylvania Department of Transportation for the State Route 366-A06 Project having Agreement Number 119548. The motion carried unanimously.
10. Motion by Mr. Dadowski, second by Ms. Dzugan to accept the resignation of Carrie Fox from the Tarentum Borough Planning Commission. With Councilwoman Fox abstaining, the motion carried 5-0.
11. Motion by Mr. Cornuet, second by Ms. Fox to accept the resignation of Erika Josefowski from the Tarentum Borough Planning Commission. With Councilwoman Josefowski abstaining, the motion carried 5-0.



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	<p>12. Motion by Ms. Fox, second by Ms. Homa to appoint Rosemary Martin to fill the vacant seat on the Tarentum Borough Planning Commission. Said term to expire December 31, 2020. The motion carried unanimously.</p> <p>13. Motion by Mr. Cornuet, second by Ms. Fox to appoint Tim Rapp to fill the vacant seat on the Tarentum Borough Planning Commission. Said term to expire December 31, 2020. The motion carried unanimously.</p> <p>14. Motion by Mr. Cornuet, second by Ms. Dzugan to authorize the Borough Manager to prepare an advertisement of notice to sell a Borough owned 2012 Haulmark 8.5' x 18' Transport Cargo Trailer. The motion carried unanimously.</p> <p>15. Motion by Ms. Fox, second by Mr. Dadowski to authorize the Pippen Family to have a small wedding ceremony in the Memorial Park gazebo on May 5, 2018 at 10:00 a.m. The motion carried unanimously.</p>
<u>FURTHER COUNCIL REPORTS:</u>	<p>Ms. Carrie Fox provided a report on the Borough's attendance at the Allegheny League of Municipalities Annual Conference held at Seven Springs Resort on April 5 – 7, 2018.</p>
<u>CITIZENS:</u>	<p>Ms. Cindy Homburg, 538 E 10th Avenue, provided notice that there will be a Tarentum History walking tour on June 9, 2018 starting at Memorial Park.</p> <p>Ms. Lindsay Fraser, Harrison Township, provided an update on the comprehensive plan grant application.</p> <p>Mr. John Goral, 425 W 8th Avenue, expressed concerns about the vacant property registration ordinance as it relates to his property and a neighboring property located on W 8th Avenue.</p> <p>Mr. Chuck Beacom, 125 W 7th Avenue, discussed the building permit fee relative to his property.</p>
<u>ADJOURN:</u>	<p>Motion by Mr. Cornuet, second by Ms. Fox to adjourn the meeting at 6:37 p.m. The motion carried unanimously.</p>