



# BOROUGH OF TARENTUM

## REGULAR MEETING

Council Chambers

Tuesday, February 6, 2018 – 6:30 p.m.

Meeting Minutes



<u>ORDER:</u>	<b>The meeting was called to order at 6:30 p.m. by Council President Erika Josefoski.</b>		
<u>PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG.</u>			
<u>ROLL CALL:</u>	The following members were present: Mr. Adam Blythe, Ms. Lou Ann Homa, Mr. Tim Cornuet, Ms. Carrie Fox, Ms. Rhonda Dzugan, Mr. Scott Dadowski, Ms. Erika Josefoski, and Mayor Eric Carter.		
<u>ALSO PRESENT:</u>	<b>DEPARTMENT</b>	<b>NAME</b>	<b>PRESENT:</b>
	BOROUGH MANAGER	MICHAEL L. NESTICO	X
	BOROUGH SOLICITOR	DAVID A. REGOLI	X
	POLICE CHIEF	William S. Vakulick	X
	CODE ENFORCEMENT OFFICER	Chris Fabec	X
<u>EXCEPTIONS TO OPEN MEETINGS:</u>	Monday, January 22, 2018 at 5:59 p.m. for personnel matters Monday, January 22, 2018 at 7:26 p.m. for personnel matters; informational session without deliberations.		
<u>AGENDA:</u>	<i>Voting upon the agenda did not take place this evening. Since Borough Council has not held council agenda meetings in recent weeks, Council wanted to allow for the opportunity to have various motions during this evening's meeting. Moving forward the Borough will implement an agenda meeting to discuss Borough business and other matters.</i>		
<u>MINUTES:</u>	Motion by Mr. Cornuet, second by Ms. Fox to accept the minutes of the January 22, 2018 Special Meeting. The motion carried unanimously.		
<u>CITIZENS:</u>	<p>Ms. Lorri Wildi, 448 E. 7th Avenue, discussed Rite Aid going out of business. Questioned whether the Borough was aware. Discussed prior improvements to façade of building.</p> <p>Mr. Ken Misejka, 913 Center Street, discussed a problem on Center Street regarding traffic flow. Explained that vehicles speed through the area, drive on the sidewalk and navigate dangerously through this section of roadway. Inquired about additional stop signs or traffic control mechanisms.</p> <p>Mr. James Bowser, 314 W. 8th Avenue, questioned whether the Family Dollar project on West 7th Avenue is moving along.</p> <p>Mr. Bill Mayhugh, 347 W. 11th Avenue, questioned the borough regarding the water quality and possible testing near his W. 11th Avenue location. Discussion regarding prior submission of water sample to Borough officials at a December meeting.</p> <p>Mr. Donald Martin, 135 W. 10th Avenue, offered commentary regarding Mr. Mayhugh's concern on West 11th Avenue.</p>		



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	Mr. James Bowser, 314 W. 8 <sup>th</sup> Avenue, offered commentary regarding Mr. Mayhugh’s water quality. Requested the Borough provide Mr. Mayhugh bottled water until the issue is resolved.
<u>COMMUNICATIONS:</u>	<ol style="list-style-type: none"> <li>1. Tim Kuhns – Letter requesting reappointment to the Civil Service Commission.</li> <li>2. Tim Kuhns – Letter requesting reappointment to the Zoning Hearing Board.</li> <li>3. Tim Kuhns – Letter requesting appointment to Vacancy Board.</li> <li>4. Abundant Joy Fellowship – Letter exercising annual lease of Tarentum Friendship Garden.</li> </ol>
<u>COMMITTEE REPORTS:</u>	<ol style="list-style-type: none"> <li>A. President’s Report – Update on meeting of Fire Departments for EIT Tax Credit; Report on Local Elected Officials boot camp attended by Ms. Josefoski, Ms. Homa and Ms. Fox.</li> <li>B. Mayor’s Report – N/A</li> <li>C. Chief’s Report – Provided update on Police Department USDA Grant Application; Described the grant application process; Informed council that matching funds will be necessary if grant is received; Borough will look to possibly trade in current vehicles including code enforcement SUV; Expressed importance of grant for the PD</li> <li>D. Solicitor’s Report – N/A</li> <li>E. Engineer’s Report – February project status report read by Manager. <i>Report attached as meeting Exhibit.</i></li> <li>F. Manager’s Report – Update regarding website and technology improvements; Remaining manager report will be provided throughout the meeting.</li> <li>G. Administration, Employee Relations, and Finance Committee – N/A</li> <li>H. Water – N/A</li> <li>I. Electric – Ms. Fox provided a status update including details of conference call regarding HB 1405.</li> <li>J. Streets and Sanitary Sewers – Ms. Dzugan provided an update regarding public works vehicles. One vehicle (roughly 14 years old) currently out of service which operates plow and salt spreader. Examining purchase of plow and salt spreader for 2016 Ford F550.</li> <li>K. Public Safety and Civil Service – Mr. Cornuet provided January totals and reports for all three fire companies. <i>Reports are attached as meeting Exhibits.</i> Also gave thank you to many various departments, emergency service personnel and others for their assistance with the recent Allegheny River ice jam and subsequent flooding. Manager provided a brief update regarding the joint Fire Department meeting of January 24, 2018 regarding the EIT Tax Credit ordinance. <i>Report is attached as a meeting Exhibit.</i> Solicitor indicated that a proposed Ordinance was previously presented to council. Mr. Cornuet also motioned to approve the various repairs to the Highland Hose Aerial Truck for annual maintenance</li> </ol>



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	<p>indicating that these repairs are not only necessary but required. <i>Report is attached as a meeting Exhibit.</i></p> <p>L. Parks and Recreation – Ms. Homa described recent purchases from the recreation board. Ms. Fox offered information regarding the Recreation Board’s vote to purchase and install a 20’ x 20’ pavilion on the east end of Riverview Memorial Park. Discussion between council, manager and solicitor regarding possible code official involvement and engineering study. Council gave conditional approval, with no objections, to allow recreation board to move forward with their contractor on setting dates and preparing for the project. Council did not provide formal approval for the project but will re-examine the matter at the March 8, 2018 meeting.</p> <p>M. Property and Zoning, Library, and Health – Mr. Cornuet explained that the code department is going to prioritize a list of blighted properties within the Borough. Manager provided an update regarding the Code Enforcement Officer January monthly totals. <i>Report attached as meeting Exhibit.</i></p> <p>N. AVN COG – Ms. Fox detailed the meeting dates and upcoming meetings for the COG. Also provided information on the various grants being sought through the COG. Provided an update on the COG paving equipment program. Mentioned Borough possibility of participating in the program.</p> <p>O. KOZ – N/A</p> <p>P. Redevelopment and Revitalization – Ms. Homa provided a brief update.</p>
<u>BILLS:</u>	<p>Motion by Ms. Fox, second by Mr. Blythe to pay bills for the month of January. The motion carried unanimously.</p>
<u>NEW BUSINESS</u>	<p>During the department report for the Public Safety and Civil Service committee, a motion was made by Mr. Cornuet, second by Ms. Josefoski to approve the maintenance request for the Highland Hose Company E-One Aerial Truck in the amount of \$7,010. The motion carried unanimously.</p> <ol style="list-style-type: none"> <li>1. Motion by Ms. Fox, second by Ms. Dzugan to approve the request from Women of the Moose #296 to hold the Easter Egg Hunt at Tarentum Park on Saturday, March 31, 2018 at 9:00 a.m. and with the roadway to be blocked by the Borough from 8:30 a.m. until 9:30 a.m. The group shall provide a certificate of liability insurance naming the Borough as an additional insured. The motion carried unanimously.</li> <li>2. Motion by Mr. Cornuet, second by Ms. Fox to approve the request from the Rams Youth Football Organization to use Dreshar Stadium including the</li> </ol>



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baseball field adjacent to Brackenridge Park for the 2018 football season from June 25, 2018 to November 2018. The organization shall provide a certificate of liability insurance naming the Borough as an additional insured. The motion carried unanimously.

- 3. *The following item was listed as Item #3 on the meeting agenda: Motion to approve the request from Selena Foster to utilize the Tarentum Park facilities for a family reunion on Saturday, August 25, 2018. Provide a certificate of liability insurance naming the Borough as an additional insured. This motion was not read by council at the meeting. Discussion took place regarding park usage and rules. Council decided to address this item during the March 6, 2018 agenda meeting.*
- 4. Motion to authorize the Borough Manager to advertise for the revised Borough meeting schedule, having monthly Agenda Meetings and Regular Meetings, respectively, at 6:00 p.m. as follows:

Agenda Meeting Schedule		Regular Meeting Schedule	
March 6, 2018	October 2, 2018	March 8, 2018	October 4, 2018
April 3, 2018	November 13, 2018	April 5, 2018	November 15, 2018
May 1, 2018	December 4, 2018	May 3, 2018	November 27, 2018*
June 5, 2018		June 7, 2018	December 6, 2018
July 10, 2018		July 12, 2018	December 27, 2018*
August 7, 2018		August 9, 2018	
Sept. 4, 2018		Sept. 6, 2018	*If Necessary

- 5. Motion by Ms. Homa, second by Mr. Cornuet to appoint Carrie Fox to a five-year term on the Recreation Board, said term to expire December 31, 2022. The motion carried 6-0 with Ms. Fox abstaining due to the question affecting herself.
- 6. Motion by Mr. Cornuet, second by Ms. Fox to appoint Cindy Homburg to a five-year term on the Recreation Board, said term to expire December 31, 2022. The motion carried unanimously.
- 7. Motion by Ms. Fox, second by Mr. Blythe to appoint Gina Landa to a four-year term on the Recreation Board, said term to expire December 31, 2021. The motion carried unanimously.
- 8. Motion by Mr. Blythe, second by Mr. Cornuet to appoint Hugh Fox to a four-



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year term on the Planning Commission, said term to expire December 31, 2021. The motion carried 6-0 with Ms. Fox abstaining due to personal relationship.

9. Motion by Ms. Homa, second by Ms. Fox to appoint Tim Kuhns to a six-year term on the Civil Service Commission, said term to expire December 31, 2023. The motion carried unanimously.

10. Motion by Mr. Cornuet, second by Ms. Fox to appoint Tim Kuhns to a one-year term on the Vacancy Board, said term to expire December 31, 2018. The motion carried unanimously.

11. Motion by Mr. Blythe, second by Ms. Fox to appoint Mark Anuszek to a five-year term on the Upper Allegheny Joint Sewage Authority Board, said term to expire December 31, 2022. The motion carried unanimously.

12. Motion by Mr. Cornuet, second by Ms. Fox to appoint Tim Kuhns to a five-year term on the Zoning Hearing Board, said term to expire December 31, 2022. The motion carried unanimously.

13. Motion by Ms. Josefoski, second Ms. Fox to approve Resolution 18-02:

RESOLUTION OF THE BOROUGH OF TARENTUM, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA APPROVING THE ACQUISITION AND SUBSEQUENT DISPOSITION OF NUMEROUS PARCELS OF VACANT PROPERTY KNOWN AS BLOCK AND LOT NUMBERS 1223-P-00215 AND 1223-P-00216 IN ACCORDANCE WITH THE COMPREHENSIVE PLAN OF TARENTUM BOROUGH.

The motion carried unanimously.

14. Motion by Ms. Fox, second by Mr. Blythe to approve Resolution 18-03:

RESOLUTION OF THE BOROUGH OF TARENTUM, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA APPROVING THE APPLICATION AND SUBMISSION REQUEST FOR PA SMALL WATER AND SEWER GRANT FOR WATERLINE REPLACEMENT ON LARUSSE BOULEVARD, LAWTON STREET AND DICKEY STREET.

The motion carried unanimously.

15. Motion by Mr. Blythe, second by Ms. Fox to approve Resolution 18-04:

RESOLUTION OF THE BOROUGH OF TARENTUM, COUNTY



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OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA  
APPROVING THE APPLICATION AND SUBMISSION REQUEST  
FOR PA SMALL WATER AND SEWER GRANT FOR  
WATERLINE REPLACEMENT ON WEST 8TH AVENUE.

The motion carried unanimously.

16. Motion by Mr. Cornuet, second by Ms. Homa to award the demolition of the property at 165 Cedar Street to Haas Demolition in the amount of \$6,500. The motion carried 6-0 with Ms. Josefoski abstaining due to personal relationship.
17. Motion by Mr. Cornuet, second by Mr. Dadowski to award the Emergency Demolition of the property located at 406 East 9th Avenue to Haas Demolition in the amount of \$8,500. The motion carried 6-0 with Ms. Josefoski abstaining due to personal relationship.
18. Motion by Mr. Cornuet, second by Ms. Homa to conditionally award the demolition of the property at 134 W. 7th Avenue to Haas Demolition in the amount of \$13,500, said award conditioned upon a determination by the Borough Solicitor as to the Borough's responsibility for conducting such demolition. The motion carried 6-0 with Ms. Josefoski abstaining due to personal relationship.
19. Motion by Ms. Fox, second by Mr. Dadowski to conditionally approve the Developer's Agreement with Tarentum FDS 715842, LLC for the property located on West 7th Street, better known as the "Dollar General Project", said award contingent upon demolition responsibility at 134 W. 7th Avenue. The motion carried unanimously.
20. Motion by Ms. Fox to adopt Chapter 7: Training of the Borough Policy and Procedure Manual. Discussion on this item ensued. Council expressed a desire to table the motion until the March 8, 2018 meeting. The motion failed for a lack of a second.
21. Motion by Mr. Cornuet, second by Ms. Fox to accept the lease agreement between Tarentum Borough and the Abundant Joy Fellowship for a lease of the Tarentum Friendship Garden in the amount of \$1.00. The motion carried 6-0 with Mr. Blythe abstaining due to personal relationship.
22. Motion by Ms. Fox, second by Mr. Blythe to approve Resolution 18-05:

RESOLUTION OF THE BOROUGH OF TARENTUM, COUNTY  
OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA  
AUTHORIZING THE FILING OF AN APPLICATION FOR



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	<p>FUNDS WITH THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY (“RAAC”).</p> <p>The motion carried unanimously.</p> <p>23. Motion by Ms. Fox, second by Mr. Blythe to approve Resolution 18-06:</p> <p>RESOLUTION OF THE BOROUGH OF TARENTUM, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS WITH THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY (“RAAC”).</p> <p>The motion carried unanimously.</p> <p>24. Motion by Mr. Blythe, second by Ms. Fox to appoint Borough Manager Michael Nestico as the Open Records Officer for the Borough of Tarentum. The motion carried unanimously.</p> <p>25. Motion by Mr. Blythe, second by Ms. Homa to authorize Robert Arnold and Jeffrey Adams to attend the Pennsylvania Rural Water Association annual conference in State College, PA taking place on March 20, 2018 to March 23, 2018. The motion carried unanimously.</p>
<u>CITIZENS:</u>	<p>Mr. James Bowser, 314 W. 8th Avenue, questioned whether the Borough has already spent \$60,000 or more on the Family Dollar project; inquired about the Bakerstown Road construction matter and possible detour.</p> <p>Mr. Bill Mayhugh, 347 W. 11th Avenue, again questioned the borough regarding the water quality and possible testing near his W. 11th Avenue location; questioned the hydrant flushing in the area. Mr. Mayhugh was informed to give his contact information to Ms. Josefoski so she could contact him after an examination of the matter.</p>
<u>ADJOURN</u>	<p>Motion by Mr. Cornuet, second by Ms. Fox to adjourn the meeting at 8:21 p.m. The motion carried unanimously.</p>